

# **ERASMUS ACADEMY**

## **APPLICATION FOR ENROLLMENT: TWO-SEMESTER GERMAN FOR READING 2019-2020**

Name: \_\_\_\_\_  
(Last Name) (First) (Middle)

Address \_\_\_\_\_ Apt/Room # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_ Have you previously taken courses with the Erasmus Academy? \_\_\_\_\_ If yes, give last year enrolled. \_\_\_\_\_ Enter promo or discount code (if any) \_\_\_\_\_ Please indicate where you heard of the Erasmus Academy courses \_\_\_\_\_

### **For office use only:**

**System ID:** \_\_\_\_\_

**Payment 1:** \_\_\_\_\_

**Payment 2:** \_\_\_\_\_

**Accounting Office:** \_\_\_\_\_

List below in chronological order the schools, colleges, universities, and other institutions from which you have received academic degrees:

Institution	Degree	Year Awarded

If currently a degree candidate at an institution, please give the name of the school: \_\_\_\_\_

Degree Program \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_ Gender \_\_\_\_\_  
(month/day/year) (city and state or country)

Please indicate the languages you have studied, and the number of years of study.

For the purpose of record keeping, I will allow the Erasmus Academy Office to verify the date and the results of my proficiency language exam at my home institution. Yes \_\_\_\_\_ No \_\_\_\_\_

### **APPLICATION PROCESS, FEES & REFUND POLICY**

The fee for the two-semester German for Reading course is \$950. Please complete the Application for Enrollment form above and submit it, together with the non-refundable deposit of \$75, by August 15, 2019. This reserves for you a place in the course. You may download the Enrollment form, complete, scan and return by email attachment as indicated below. Payments may be made online, on the website. The balance of \$875 is due by Aug. 15, 2019.

You may also pay by semester. **Fall Semester:** \$475 one-time payment, or \$75 non-refundable deposit and \$400 balance by August 15, 2019. **Spring Semester:** \$475 one-time payment, or \$75 non-refundable deposit and \$400 balance by December 15, 2019. **Early Bird Registration Option:** If full payment for the two-semester course is made by August 15, 2019 (or by Sept. 9, 2019 for students at schools with the Fall Semester beginning in September), the total payment for the year's course is \$850.

If, after the first four weeks of live instruction, as student wishes to discontinue the German course, a letter to this effect must be received by the Erasmus Academy Registrar's Office by 4:00pm, Sept. 29, 2019. The withdrawal deadline for the Spring Semester is January 27, 2020. Thereupon a refund of the course fee paid either for the semester or two-semester course, less \$75, will be returned to the student.

**For students at Colleges or Graduate Schools with the Fall Semester beginning in September:** For these students, the payment of the non-refundable deposit and balance must be made by September 9, 2019, five days before the first live lesson. These students must also submit their Enrollment Form by this date.

Erasmus Academy Admissions Office  
320 7<sup>th</sup> Avenue #101  
Brooklyn, New York 11215  
**www.erasmusacademy.com**  
**Email: erasmusacademyslp@gmail.com**